

HIMALAYAN FOREST RESEARCH INSTITUTE, CONIFER CAMPUS, PAHTHAGTHAT, SHIMLA-171009 (H.P.)

i) The particulars of its organization, functions and duties:

Himalayan Forest Research Institute (HFRI), Shimla, Himachal Pradesh was earlier, established as High Level Conifer Regeneration Research Centre during May, 1977 for carrying out research on the problems associated with natural regeneration of Silver fir and Spruce. The centre developed the technology for the same and transferred it to the State Forest Departments. During reorganization of forestry research and coming up of *Indian Council of Forestry Research & Education (ICFRE)*, Dehra Dun in 1987, the mandate of this centre was enlarged from Regeneration of Silver fir and Spruce to Eco-Rehabilitation of Cold Deserts, Mined Areas Rehabilitation, insect-pests and disease management, besides studies on agro-forestry practices in hills and regeneration of Coniferous and Broad-leaved Forests. This Centre was re-designated as Himalayan Forest Research Institute, Shimla in 1998.

This Institute till date has made significant contribution to the artificial regeneration of Silver fir (*Abies pindrow*) by carrying out research on their seeds, nursery practices and planting technology. Other notable achievements include development of nursery and planting techniques, etc. of other conifers like, Deodar, Taxus, Chir-Pine, Blue Pine, including their broadleaved associates like, Birdcherry, Horse-chestnut, Oaks, Maples, Poplars and of the species endemic to the cold desert areas. Research and extension activities of the Institute include establishment and standardization of agro-forestry models in the lower hills of Himachal Pradesh, Eco-economic rehabilitation of mine damaged areas including organizing the workshops and trainings for the user groups. Considerable work has been taken up in the cold desert areas of Himachal Pradesh and Jammu & Kashmir for documentation of flora of such areas including standardization of the nursery techniques for the species endemic to these areas. Insect-pest attacks and diseases of Deodar, Shisham, Chir-pine, Oaks and Willows were investigated and remedial measures suggested to the State Forest Departments of Himachal Pradesh and Jammu & Kashmir. This is how, the Institute has contributed/is contributing its expertise to this most fragile, sensitive and susceptible eco-system for better and scientific management of the forest eco-system in the states of Himachal Pradesh and Jammu & Kashmir.

Beside research, extension and training activities pointing towards sustainable development are important functions of the Institute. The main aim behind these activities is to keep the front line staff of the State Forest Departments and other end users abreast of the underlying concepts and research developments in forestry so as to transfer the technologies from laboratory to the land. In the process, the institute in collaboration with the state forest department of Himachal Pradesh and Jammu & Kashmir established **Van Vigyan Kendra (VVKs)** at Sundernagar, Mandi and at Janipur, Jammu & Kashmir through which the institute is now having more focused approach for carrying out extension activities with sufficient means for reaching and penetrating into the mindset of the people. Besides, for show-casing research activities of the institute, a **Model Village** at Lanabanaka, Distt. Sirmour, Himachal Pradesh has also been established. The Institute has well developed infrastructure of laboratories, library, herbarium, nurseries (including Model Nursery) and experimental field areas for conducting research and training programmes. In the

process of broadening of research base in different Agro-climatic zones in the state of Jammu & Kashmir for carrying out required and more pointed research, the institute has recently established **Field Research Stations at Nagbani (Jammu region) and at Badami Bag (Leh & Laddakh)**. The faculty for imparting trainings by the institute consists of highly qualified, experienced, skilled professionals and researchers.

ORGANIZATION:

This institute is presently headed by a Director, who is assisted by one Conservator of Forests, One Deputy Conservator of Forests and a team of Scientists having expertise in the Field of Ecology and Biodiversity Conservation, Silviculture and Forest Genetics, Non-wood Forest Products, Forest Protection and Agro-forestry & Extension. Research Coordination Division, which is headed by Group Coordinator Research, coordinates the research activities of these research divisions.

Field Research Stations of the Institute are being controlled from the Headquarters at Shimla, of course, with field staff at these locations. Various research stations of the Institute to carry out site specific/objective research as per the mandate of the Institute are situated at the following locations.

A] Himachal Pradesh:

1. Field Research Station, Tabo, District Lahaul-Spiti
2. Field Research Station, Shillaru, District Shimla
3. Field Research Station, Bruhandhar, District Kullu
4. Model Nursery, Baragaon, Shimla
5. Field Research Station, Bir Plasi, Nalagarh, District Solan
6. Field Research Station, Shilly, District Solan
7. Field Research Station, Hohron, Paonta-Sahib, District Sirmour

B] Jammu & Kashmir:

1. Field Research Station, Nagbani, Jammu
2. Field Research Station, Badami Bag, Leh

ii) The powers and duties of its officers and employees:

A) Administrative activities

In order to ensure discipline and smooth functioning of the Institute the following officers and officials are working in Administration:

1. Shri Mohinder Pal, IFS, Director of the Institute

He is exercising the Administrative and Financial powers delegated to him by the Director General of ICFRE, Dehra Dun as per ICFRE Compendium. He is Head of the Institute and possess over all control of the Institute. He is controlling the Administrative and Research activities of the Institute.

2. Shri Manoj Bhaik, IFS

He is holding the charge of Head of Office and Vigilance Officer. He has been delegated the Administrative and Financial powers by the Directors.

3. Dr. Rajesh Sharma, Scientist-D

Division of Silviculture and Tree Improvement.

Dr. Rajesh Sharma, Scientist-E is the Head of this Division. In this division he is being assisted by one Scientist of the rank of Scientist-E (Dr. Sandeep Sharma- Silviculturist), a Research Officer (Shri Pitamber Singh Negi), two Research Assistants (Sh. Sunil Waman Bhondge, Smt. Savita Kumari Banyal), two Technical Assistant (Sh. Jawala Prashad, two Deputy Rangers (Sh. Kundan Lal, Sh. Sangat Ram), Five Foresters (Sh. Rakesh Sharma, Sh. Narender Sain, Sh. Ramesh Chand, Sh. Mohinder Singh, and Sh. Murat Singh) in day to day research works pertaining to field forestry.

4. Sh. Pitamber Singh Negi, Research Officer

He is working as Store Officer. He is assisted by UDC (Shri B.S. Negi).

5. Sh. Rajinder Sharma, Private Secretary

He is Private Secretary to the Director and also looking after the responsibilities/ duties of Nodal Officer (Legal Cell), and Hindi Officer. One Assistant (Smt. Suman Kaushal) is assisting in the works pertaining to legal cell, and Hindi .

6. Shri Uddam Ram, Section Officer.

He is Section Officer and looking after the work of Establishment and accounts Branch. He is assisted by Assistant (Shri Dharam Singh Rana) Establishment and (Smt. Anita Devi, UDC, Shri Anil Kumar Sharma, LDC, Smt. Sunita Narwal,LDC, Shri Bachitter Singh, LDC, Shri Uma Shankar,LDC and Shri Rakesh Kumar,UDC) Accounts Branch.

7. Smt. Suman Kaushal, Assistant.

She is working as Assistant and looking after the works pertaining Estate/Vehicle and Hindi/Legal.

8. Shri Dharam Singh Rana, Assistant.

He is working as Assistant, Establishment and looking after the work of Establishment Branch

B) Research Activities

There is one Research Coordination Section Headed by Dr. K.S.Kapoor, Scientist-F. The main works of this division is to deal with the correspondence related to research and to prepare various reports regarding research and ensure timely submission to the ICFRE Headquarters and quarter concerned. He is also discharging the duties of Nodal Officer—FRI, Deemed University, Public Information Officer and Liaison Officer for SC/ST/OBC and Physically Handicapped of the Institute.

All the Research activities of the Institute have been distributed among the following Divisions by the Director:

1. Division of Ecology and Bio-diversity Conservation.

Dr. K.S.Kapoor, Scientist-F is the Head of this Division. He is assisted by a Scientist of the rank of Scientist-E (Dr. R.K.Verma) and Research Officer (Km. Seema Joshi), one Forest Range Officer (Sh. Patanga Ram) and one Research Assistant (Km. Shilpa), one Technical Assistant (Sh. Dushyant), Two Foresters (Sh. Purushotam Ram, Sh. Sant Ram), in day-to-day research works pertaining to field forestry.

2. Division of Silviculture and Tree Improvement.

Dr. Rajesh Sharma, Scientist-E is the Head of this Division. In this division he is being assisted by one Scientist of the rank of Scientist-E (Dr. Sandeep Sharma- Silviculturist), a Research Officer (Shri Pitamber Singh Negi), two Research Assistants (Sh. Sunil Waman Bhondge, Smt. Savita Kumari Banyal), two Technical Assistant (Sh. Jawala Prashad, two Deputy Rangers (Sh. Kundan Lal, Sh. Sangat Ram), Five Foresters (Sh. Rakesh Sharma, Sh. Narender Sain, Sh. Ramesh Chand, Sh. Mohinder Singh, and Sh. Murat Singh) in day to day research works pertaining to field forestry.

3. Division of Agro-forestry & Extension and

Shri S.S.Kataik, IFS is the Head of this Division. In Agro-forestry and Extension Division, he is being assisted by Sh. Jagdish Singh, Scientist-E and Dr. Vijender Pal Panwar, Scientist-C, one Forest Range Officer three Research Assistants (Sh. Akhil Kumar, Sh. Ashwani Kumar), one Dy. Ranger (Shri Budhi Singh) one Forester (Sh. Diwan Singh) Sh. Sachin Chauhan, Forest Guard, Sh. Raman Jeet, Forest Guard and one Mazdoor (Sh. Ramesh Chand) in day-to-day research works pertaining to field forestry.

4. Division of Participatory Forest Management and Non Timber Forest Products

Shri Manoj Bhaik, IFS is the Head of this division. He is assisted by a Scientist of the rank of Scientist-C (Dr. A.Rajasekaran) and Scientist-B (Dr. Vaneet Jishtu)) and a Research Assistant (Shri Joginder Chauhan) in day-to-day works pertaining to the field forestry.

5. Forest Protection Division

Dr. Ranjeet Singh, Scientist-E is the Head of this Division. He is being assisted by two Scientists (Dr. S.Chakrabarti, Sci-E—Entomologist and Dr. Pawan Rana, Sci-C—Entomologist), and Research Assistant, Gr.I (Sh. Vinod Kumar) in day-to-day works pertaining to field forestry.

iii) The procedure followed in the decision making processing including channels of supervision and accountability:

Overall Incharge of the Institute is the Director, Therefore, most of the powers pertaining to administration and finance lies with him. However, the following procedure is being followed in decision-making process and supervision:

Matters pertaining to Establishment:

The powers of Head of Office has been delegated to Conservator of Forests, Drawing & Disbursing Officers has been delegated to Establishment & Accounts Officer, Estate to Scientist & Vehicle to Dy. Conservator of Forests. The channel of supervision and accountability is as follows:

The dealing hand (of the rank of LDC/UDC/ Assistant) put up the dak/correspondence to his higher up in the section i.e. Section Officer/Officer-in-charge. In case of Establishment & Accounts Section, the dealing assistant is putting up the dak to the concerned Section Officer and Estate Officer respectively and Assistants after proper scrutiny is putting up the all dak/ correspondence to Section Officer and Estate Officer/ Drawing & Disbursing Officer respectively for checking at his level. The Section Officer is putting the same to Head of Office/Estate Officer/DDO, HFRI, Shimla is taking decisions as per powers delegated to him by the Director and in cases, powers have not been delegated to them they are putting up those cases to the Director for sanction and approval.

In case of Legal matters, Hindi and Vehicle Officer the correspondence is being put up by the dealing assistant (Assistant) to the Legal Officer, Hindi Officer and Vehicle Officer. Legal Officer and Vehicle Officer after fulfilling the requirement of subject matter, is putting up the same to Head of Office and Head of Office disposes the matter in accordance with rules and powers vested with him where he is not empowered, they are forwarding those cases with their recommendations to the Director for final decision.

In case of correspondence relating to Estate the dealing assistant is putting up the correspondence to the Estate Officer and Estate Officer is taking decision as per his powers and cases beyond his powers are being sent to Director with their recommendations for final decision.

It is pertinent to mention here that some powers like transfer & appointment of Group A & B, nomination of officers/ Scientists for workshop/seminars training, final approval of reply of court cases etc. and financial matters beyond the power of Director lies with the ICFRE authorities (DG), which are being sent to DG, ICFRE as per requirement with full justification.

(iv) The norms set by it for the discharge of its functions.

We are following the rules and regulations of Govt. of India hence the norms set by Govt. of India are being followed.

(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

The Institute is following rules, regulation & instructions, framed by Govt. of India and ICFRE from time to time. As per instructions of ICFRE, Compendium of ICFRE is being consulted/referred in day to day work, however, in some cases where the compendium is silent about rules we are following/applying the rules of Govt. of India as per instruction of ICFRE Hqrs.

(vi) A statement of categories of documents that are held by it or under its control.

All the service record viz., service book, personal files of the officers /officials and all files relating to establishment matters are being kept and maintained in the Establishment Branch. All ACR folders are being kept under the custody of Head of Office.

All the records pertaining to Accounts matters viz., cash book, ledgers, check drawn registers, paid vouchers and all files of accounts matters and pay bill registers, TA/LTC and medical reimbursement registers etc. are being maintained and kept in Accounts Branch in the custody of concerned dealing hands.

Likewise the records pertaining to Store, viz., Stock registers and concerned files are being maintained and kept in Store Section in the custody of dealing hand.

The records pertaining to Estate, IT, Library and of the Divisions are being maintained and kept in the concerned sections/ divisions.

For the old/closed records there is one Record Officer (Dr. Ranjeet Singh, Scientist-E) who is responsible for weeding out the records and one separate room has been provided for keeping the record in systematic manner.

(vii) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.

The point No. vi pertains to Research Section, however, the particulars relating to the formulation of its policy or implementation has been prepared as under and needs for compilation by the Group Coordinator (Research) HFRI, Shimla.

Preparation of Annual Action Plans/ Policy or implementation thereof, we are ensuring representation of members of public. There is existing an apex body called Research Advisory Group R.A.G. is a composite group of research user, researcher & research manages and have a regional character with subject area experts of national/ international eminence. The constitution of RAG's is as follows:-

1.	Director of the Institute	Chairman	1
2.	DDG(Res.)or his nominee/ADG(P&P)	Co-Chairman	1
3.	Representative of Pr.C.C.F's (of jurisdiction of states) (seniors Officers directly dealing with forestry research)	Member	3
4.	Senior Scientist of the Institute	Member	2
5.	Senior Forestry Professional of the Institute	Member	2
6.	Representative of the University dealing with forestry of the rank of Dean or Head of Forestry Deptt.	Member	1
7.	Representative of Non Governmental Organization (NGO) dealing with forestry & forestry research	Member	1
8.	Representative of forest based industry	Member	1
9.	Retired eminent Scientist having professional interest in forestry	Member	1
10.	Retired eminent Forest Officer having experience & interest in forestry research	Member	1
11.	Coordinator-Research	Member Secy.	1

Role of RAG:

1. To review research programme and new research proposals at the institute every year.
2. To consider and provide advice on regional requirements for forest research over the whole spectrum of activities affecting forests & tree in land management.
3. To review the progress and results from all research projects.
4. To recommend annual research programs and level of budget allocation to the relevant Institute.

By representation of above including NGO's in formulation of plans, the representation of public was also ensured and the requirement of present day in forestry research is being assessed through the meetings of this group. As per recommendations of RAG, the projects are being formulated and implemented.

There is another apex body of ICFRE known as "Research Policy Committee" (RPC). The main role of this committee is to review other research projects cleared by RAG's of its Institute and to clear recommend the projects with prioritization for implementation in various Institutes.

- (viii) A statement of boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public and ICFRE Headquarters be informed accordingly.

There are Research Advisory Committee, Senior Purchase Committee, Technical Evaluation Committee, House Allotment Committee and Departmental Promotion Committee in this Institute. The activities of the Committees are not open to the public.

(ix) Directory of its officers and employees:

Sl. No	Name of officer/ official	Designation	Address	Telephone
	Sh. Mohinder Pal, IFS	Director	Himalayan Forest Research Institute, Panthaghati, Shimla	2626778 94180-68708 98050-68707
	Sh. Manoj Bhaik, IFS	C.F.	-do-	2627243 94180-68342
	Dr. K.S.Kapoor	Scientist-F	-do-	2626801 94182-33224
	Sh. S.S.Kataik, IFS	Dy.C.F.	-do-	
	Dr. Rajesh Sharma	Scientist-E	-do-	2816108
	Dr. Ranjeet Singh	Scientist-E	-do-	2816107
	Dr. Sandeep Sharma	Scientist-E	-do-	2816109
	Dr. Raj Kumar Verma	Scientist-E	-do-	2816110
	Dr. S.Chakrabarti	Scientist-E	-do-	2816111
	Sh. Jagdish Singh	Scientist-E	-do-	2816112
	Dr. Arunachalam Rajasekaran	Scientist-C	-do-	2816113
	Dr. Vijender Pal Panwar	Scientist-C	-do-	2816114
	Dr. Pawan Kumar	Scientist-C	-do-	2816115
	Dr. Vaneet Jishtu	Scientist-B	-do-	2816116
	Sh. R.K.Sharma	Private Secretary	-do-	2816122
	Sh. Pitamber Singh Negi	Research Officer	-do-	2816116
	Sh. Ram Bahadur Singh	Research officer	-do-	2816116
	Km. Seema Joshi	Research Officer	-do-	
	Sh. Uddam Ram	Section Officer	-do-	2816135
	Sh. Shonk Ram	FRO	VVK, Janipur, Jammu.	-
	Sh. Patanga Ram	FRO	HFRI Research Station, Tabo	-
	Smt. Suman Kaushal	Assistant	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816124
	Sh. Dharam Singh Rana	Assistant	-do-	2816136
	Smt. Anita Bhadwal	UDC	-do-	2816126
	Sh. Rakesh Kumar	UDC	-do-	2816124
	Sh. Badri Sain Negi	UDC	-do-	2816127
	Sh. Dinesh Dhiman	Steno-Grade-I	-do-	2816126

Smt. Narvada	Steno-Grade-II	-do-	2816126
Sh. Anil Kumar Sharma	LDC	-do-	2816124
Smt. Sunita Narwal	LDC	-do-	2816125
Smt. Krishna Lalhal	LDC	-do-	2816119
Sh. Bachiter Singh	LDC	-do-	2816124
Sh. Uma Shanker	LDC	-do-	2816124
Sh. Madan Lal	Driver	-do-	2816100
Sh. Des Raj	Driver	-do-	2816100
Sh. Raj Kumar	Driver	-do-	2816100
Sh. Prakash Chand	RA-I	-do-	2816119
Sh. Joginder Singh	RA-I	-do-	2816100
Sh. Akhil Kumar	RA-I	Research Station Brundhar, Distt. Kullu.	
Km. Shilpa	RA-I	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816130
Sh. Ashwani Kumar	RA-I	VVK Janipur, Jammu.	
Sh. Vinod Kumar	RA-I	Model Village, Lanabanka, Sirmour.	
Sh. Sunil Waman Bhondge	RA-I	HFRI Research Station Nalagarh	
Smt. Savita Kumari Banyal	RA-I	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816128
Km. Santosh Chhajta	Asstt. Librarian, Gr-II	-do-	2816119
Sh. Kundan Lal	Deputy Ranger	HFRI Research Nursery Baragaon	
Sh. Budhi Singh	Deputy Ranger	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816129
Sh. Kartar Singh	Deputy Ranger	-do-	2816100
Sh. Sangat Ram	Deputy Ranger	HFRI Research Station Bhrundhar, Kullu	
Sh. Purushotam Ram	Forester	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816130
Sh. Rakesh Sharma	Forester	HFRI Research Station Shilly, Solan.	
Sh. Narender Sain	Forester	-do-	
Sh. Ramesh Chand	Forester	HFRI Research Station Shillaru.	
Sh. Diwan Singh	Forester	VVK Janipur, Jammu	
Sh. Mohinder Singh	Forester	HFRI Research Station Nalagarh	
Sh. Sant Ram	Forester	HFRI Research Station Tabo	
Sh. Murat Singh	Forester	HFRI Research Station Bhrundhar Kullu	
Sh. Dushyant	TA-I	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816130
Sh. Jawala Prashad	TA-I	-do-	2816128
Sh. Sachin Chauhan	Forest Guard	-do-	2816100
Sh. Rajender Pal	Forest Guard	VVK, Sunder Nagar	
Sh. Raman Jeet	Forest Guard	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816100
Sh. Daulat Ram	Khalasi	-do-	2816100
Sh. Rakesh Kumar	Khalasi	-do-	2816100
Sh. Roop Lal	Khalasi	-do-	2816100
Sh. Vinod Kumar	Khalasi	-do-	2816100
Sh. Dharam Singh	Khalasi	-do-	2816100
Smt. Veena Kumari	Mali	-do-	2816100
Sh. Khem Raj	Chowkidar	-do-	2816100
Sh. Ramesh Chand	Mazdoor	HFRI Field Research Station Johron, Poanta Sahib, Distt. Sirmour.	
Sh. Ashok Kumar	Safaiwala	Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla	2816100

ix) Any other information, which the section deem fit to be placed in this document pertaining to the section.

i) Details of supernuation/repatriation of Group A,B,C & D staff of this Institute

S.No.	Name	Designation	Date of supernuation/ repatriation
1.	Sh. Mohinder Pal, IFS	Director	31.01.2012 on deputation
2.	Sh. Manoj Bhaik, IFS	C.F.	31.10.2012 on deputation
3.	Dr. K.S.Kapoor	Scientist-F	31.08.2018
4.	Sh. S.S.Kataik, IFS	Dy.C.F.	01.10.2015 on deputation
5.	Dr. Rajesh Sharma	Scientist-E	31.10.2026
6.	Dr. Ranjeet Singh	Scientist-E	30.11.2022
7.	Dr. Sandeep Sharma	Scientist-E	31.07.2026
8.	Dr. Raj Kumar Verma	Scientist-E	31.08.2026
9.	Dr. S.Chakrabarti	Scientist-E	31.03.2024
10.	Sh. Jagdish Singh	Scientist-E	31.10.2024
11.	Dr. Arunachalam Rajasekaran	Scientist-C	30.06.2031
12.	Dr. Vijender Pal Panwar	Scientist-C	31.12.2029
13.	Dr. Pawan Kumar	Scientist-C	30.09.2035
14.	Dr. Vaneet Jishtu	Scientist-B	30.09.2025
15.	Sh. Pitamber Singh Negi	Research Officer	31.12.2030
16.	Sh. Ram Bahadur Singh	Research Officer	31.05.2018
17.	Km . Seema Joshi	Research Officer	30.04.2044
18.	Sh. R.K.Sharma	Private Secretary	30.11.2019
19.	Sh. Uddam Ram	Section Officer	31.07.2016
20.	Sh. Shonk Ram	FRO	31.01.2015
21.	Sh. Patanga Ram	FRO	30.11.2011
22.	Smt. Suman Kaushal	Assistant	31.08.2019
23.	Sh. Dharam Singh Rana	Assistant	28.02.2018
24.	Smt. Anita Bhadwal	UDC	31.10.2020
25.	Sh. Rakesh Kumar	UDC	31.03.2027
26.	Sh. Badri Sain Negi	UDC	30.01.2029
27.	Sh. Dinesh Dhiman	Steno-Grade-I	31.03.2029
28.	Smt. Narvada	Steno-Grade-II	31.07.2034
29.	Sh. Anil Kumar Sharma	LDC	30.06.2014
30.	Smt, Sunita Narwal	LDC	31.08.2035
31.	Smt. Krishna Lalhal	LDC	31.10.2023
32.	Sh. Bachiter Singh	LDC	31.01.2015
33.	Sh. Uma Shanker	LDC	31.03.2023
34.	Sh. Madan Lal	Driver	31.03.2013
35.	Sh. Des Raj	Driver	30.04.2015
36.	Sh. Raj Kumar	Driver	31.01.2032

37	Sh. Prakash Chand	RA-I	31.12.2018
38	Sh. Joginder Singh	RA-I	31.08.2039
39	Sh. Akhil Kumar	RA-I	31.07.2044
40	Km. Shilpa	RA-I	31.07.2043
41	Sh. Ashwani Kumar	RA-I	31.07.2042
42	Sh. Vinod Kumar	RA-I	31.03.2040
43	Sh. Sunil Waman Bhondge	RA-I	31.10.2043
44	Smt. Savita Kumari Banyal	RA-I	30.06.2043
45	Km. Santosh Chhajta	Asstt. Librarian, Gr-II	31.03.2042
46	Sh. Kundan Lal	Deputy Ranger	29.02.2016
47	Sh. Budhi Singh	Deputy Ranger	30.04.2016
48	Sh. Kartar Singh	Deputy Ranger	30.04.2023
49	Sh. Sangat Ram	Deputy Ranger	31.08.2020
50	Sh. Purushotam Ram	Forester	30.04.2021
51	Sh. Rakesh Sharma	Forester	31.08.2026
52	Sh. Narender Sain	Forester	31.10.2027
53	Sh. Ramesh Chand	Forester	31.07.2027
54	Sh. Diwan Singh	Forester	31.05.2028
55	Sh. Mohinder Singh	Forester	31.12.2024
56	Sh. Sant Ram	Forester	28.02.2027
57	Sh. Murat Singh	Forester	30.09.2029
58	Sh. Dushyant	TA-I	31.03.2036
59	Sh. Jawala Prashad	TA-I	31.10.2039
60	Sh. Sachin Chauhan	Forest Guard	31.10.2040
61	Sh. Rajender Pal	Forest Guard	31.05.2034
62	Sh. Raman Jeet	Forest Guard	30.06.2040
63	Sh. Daulat Ram	Khalasi	31.08.2015
64	Sh. Rakesh Kumar	Khalasi	31.05.2024
65	Sh. Roop Lal	Khalasi	28.02.2029
66	Sh. Vinod Kumar	Khalasi	31.03.2028
67	Sh. Dharam Singh	Khalasi	30.06.2029
68	Smt. Veena Kumari	Mali	30.04.2018
69	Sh. Khem Raj	Chowkidar	31.12.2019
70	Sh. Ramesh Chand	Mazdoor	31.12.2021
71	Sh. Ashok Kumar	Safaiwala	31.10.2025

- x) **The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulation.**

The information pertains to Accounts Section and enclosed.

- x) **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.**

The information pertains to Accounts Section and information enclosed.

- xii) **The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.**

The information pertains to Account Section and may be treated as nil as enclosed.

- xiii) **Particulars of receiptants of concessions, permits or authorizations granted by it;**

The information pertains to Accounts Section and may be treated as nil as enclosed.

- xiv) **Details in respect of the information, available to or held by it, reduced in an electronic form:**

- xv) **The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

Established library Section and as maintained in HFRI, Shimla.

- xvi) **The names, designations and other particulars of the Public Information Officers:**

Dr. K.S. Kapoor, Scientist-F who has nominated as Public Information Officer of this Institute.


- xvii) **Such other information as may be prescribed and thereafter update these publications every year;**

Other information, if any in connection with RTI act will be intimated for updation of the information by PIO of the Institute.


[S.S.KATAIK, IFS]
Head of Office.
HFRI, Shimla.

Right to Information and Obligations of Public Authorities.


x	The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations	List attached.
xi	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	₹ 4,18,95,000/-
xii	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	Nil
xiii	Particulars of recipients of concessions, permits or authorizations granted by it.	Nil


Section Officer
HFRI, Shimla

HIMALAYAN FOREST RESEARCH INSTITUTE
(Indian Council of Forestry Research & Education)
CONIFER CAMPUS, PANTHAGHATI, SHIMLA—171009

Sl.No.	Name of Officer/Official	Designation	Total salary per month
1.	Shri Mohinder Pal, IFS	Director	1,21,206.00
2.	" Manoj Bhaik, IFS	C.F.	95,856.00
3.	" S.S.Kataik, IFS	DCF	72,364.00
4.	Dr. K.S.Kapoor	Scientist-F	1,04,306.00
5.	Dr.Rajesh Sharma	Scientist-E	91,429.00
6.	Dr.Ranject Singh	Scientist-E	94,615.00
7.	Dr.Sandeep Sharma	Scientist-E	88,886.00
8.	Dr.Raj Kumar Verma	Scientist-E	88,886.00
9.	Dr.S.Chakrabarti	Scientist-E	88,886.00
10.	Sh. Jagdish Singh,	Scientist-E	58,787.00
11.	Dr.A.Rajasekaran	Scientist-C	48,487.00
12.	Dr.Vijender Pal Panwar	Scientist-C	47,237.00
13.	Dr.Pawan Kumar	Scientist-C	50,151.00
14.	Dr.Vaneet Jishta	Scientist-B	42,528.00
15.	Sh.Pitamber Negi	Research Officer	34,301.00
16.	Sh.Ram Bahadur Singh	Research Officer	40,740.00
17.	Miss Seema Joshi	Research Officer	42,679.00
18.	Sh.Patanga Ram	FRO	37,296.00
19.	Sh. Shonk Ram	FRO	34,416.00
20.	Sh.Parkash Chand	RA.I(SG)	33,278.00
21.	Sh.Joginder Singh,	RA.I	26,506.00
22.	Sh. Akhil Kumar	RA.I	25,610.00
23.	Miss. Shilpa	RA.I	25,610.00
24.	Sh. Ashwani Kumar	RA.I	25,353.00
25.	Sh. Vinod Kumar	RA.I	24,367.00
26.	Sh. Sunil Waman Bhondge	RA.I	24,710.000
27.	Smt. Savita Kumari	RA.I	24,367.00
28.	Sh.Kundan Lal	Deputy Ranger	22,783.00
29.	Sh.Budhi Singh	Deputy Ranger	22,783.00
30.	Sh. Kartar Singh	Deputy Ranger	22,517.00
31.	Sh. Sangat Ram	Deputy Ranger	21,756.00
32.	Sh. Purushotam Ram	Forester	21,949.00
33.	" Rakesh Sharma	Forester	19,260.00
34.	" Narender Sen	Forester	19,260.00
35.	"Ramesh Chand	Forester	19,260.00
36.	" Diwan Singh	Forester	17,586.00
37.	" Mohinder Singh	Forester	17,976.00
38.	" Sant Ram	Forester	21,101.00
39.	" Murat Singh	Forester	19,891.00

40.	" Dushyant	RA.II	21,916.00
41.	" Jawala Prasad	RA.II	20,874.00
42.	"Sachin Chauhan	Forest Guard	16,771.00
43.	" Rajinder Pal	Forest Guard	16,709.00
44.	"Raman Jeet	Forest Guard	16,771.00
45.	" R.K.Sharma	Private Secretary	45,762.00
46.	" Uddam Ram	Section Officer	39,720.00
47.	Smt. Suman Kaushal	Assistant	32,204.00
48.	Sh. Dharam Singh Rana	Assistant	31,714.00
49.	Smt. Anita Bhadwal	UDC	28,266.00
50.	Sh. Rakesh Kumar	UDC	25,447.00
51.	Sh. Badri Sain Negi	UDC	24,947.00
52.	Sh. Anil Kumar	LDC	31,915.00
53.	Smt. Sunita Narwal	LDC	19,607.00
54.	Smt. Krishna Lalhal	LDC	20,370.00
55.	Sh. Bachitter Singh	LDC	23,293.00
56.	Sh. Uma Shankar	LDC	19,052.00
57.	Miss Santosh Chajita	Asstt. Librarian	21,604.00
58.	Sh. Dinesh Kumar Dhiman	Steno Gr.I	29,340.00
59.	Smt. Narvada	Steno Gr.II	26,796.00
60.	Sh. Madan Lal	Driver	33,207.00
61.	Sh. Des Raj	Driver	31,378.00
62.	Sh. Raj Kumar	Driver	21,467.00
63.	Sh. Daulat Ram	Office Attendent	23,965.00
64.	Sh. Rakesh Kumar	Office Attendent	20,677.00
65.	" Roop Lal	Office Attendent	19,397.00
66.	" Vinod Kumar	Office Attendent	19,607.00
67.	" Dharam Singh	Office Attendent	19,607.00
68.	Smt. Veena Kumari	Nursery Attendent	19,397.00
69.	Sh. Khem Raj	Chowkidar	20,377.00
70.	" Ramesh Chand	Office Facilitator	19,575.00
71.	" Ashok Kumar	Sanitation Attendent	20,587.00


Section Officer,
HFRI, Shimla-9

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