

Training on "E-procurement and purchase management in Government, Storekeeping and Record Maintenance

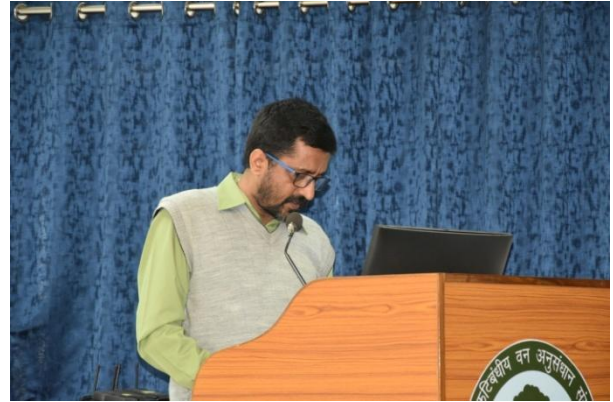
(04-06 March, 2020)

Venue: Tropical Forest Research Institute, Jabalpur

Training on "E-procurement and purchase management in Government, Storekeeping and Record Maintenance" was organized at the tropical Forest Research Institute from 4 to 6 March 2020 under the Human Resource Development Programme of the ICFRE. 20 participants from different institutes of ICFRE attended training programme. Participants were from IFGTB, Coimbatore, IWST, Bangluru, IFB, Hyderabad, FRC-SD, Chhindwara and TFRI, Jabalpur. Participants were mainly from ministerial category and those who are dealing with the store and purchase in their respective Institute.



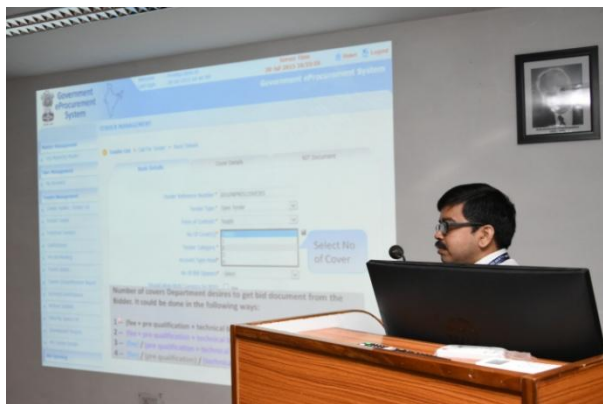
Training started with the welcome of Chief Guest, Shri Chaturbhuja Behera, IFS, Group Coordinator Research, TFRI. All the senior scientists and technical officials attended inaugural programme. Dr. Pramod Kumar, Scientist, Under Secretary and training coordinator presented detailed schedule of the training programme. Chief guest Shri Behra in his inaugural address emphasized importance of this training in more transparent and efficient official working. Vote of thanks was proposed by Dr. Rajesh Kumar Mishra,



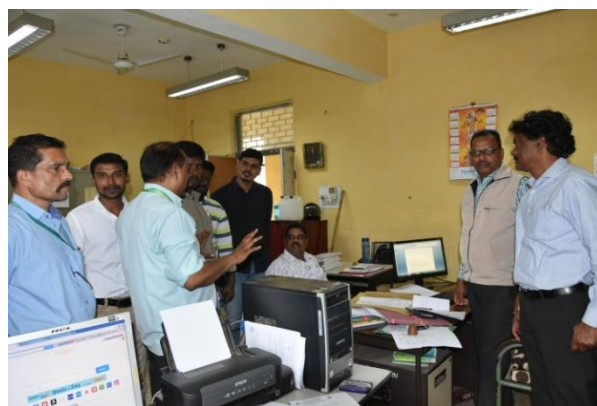
First Technical session was started with the presentation of Shri R.D. Shah, Officer Surveyer, Geospatial Data Center, Survey of India, Jabalpur on e-procurement system, development and models. He presented detailed account on e- procurement models. Participants raised their queries which were satisfactorily replied by Mr. Shah. Second technical session was started with the presentation of Mr. Sandeep Dhagat, Procurement Officer, Directorate of Weed Research, Jabalpur. Mr. Sandeep Dhagat delivered talk on Procurement through GeM and E-tender. He elaborately had spoken on various technical aspects of GeM and E-tender. He also provided hands on training to the participants. He clarified various queries of the trainees.



Second day on 05/03/2020 first lecture was delivered by Dr. Ravindra Chhabra, Scientist and Procurement Officer of ICMR-National Institute of Research on Tribal Health on the subject E-procurement and its management system. He discussed various problems which are normally arising during the process of procurement and satisfactorily replied various questions of trainees. Dr. Rajesh Kumar Mishra, Procurement Officer of TFRI provided hands on training to the participants.



Third day on 06/03/2020 Mr. Sujeet Kumar Verma, Administrative Officer of Directorate of Weed Research, Jabalpur presented detailed views on Store keeping and record management. He elaborately explained various aspects of record management. Queries of trainees were clarified with suitable examples. Trainees visited store and purchase section of the Institute and learn the process of store keeping and record management. In the afternoon session Dr. Pramod Kumar, Scientist, Under Secretary of TFRI and Training Coordinator spoken on Organizational improvement through e-procurement. He emphasized on the importance of e-procurement system in transparent, efficient and less time expansive working of government organizations.





During the valedictory session, discussion held with the participants and their feedback was obtained. Trainees shared their views regarding their training programmes and appreciated various presentations and arrangements made by the Institute during the training programme. Dr. Pramod Kumar, Training coordinator presented detailed report of the training to the house. Certificates were distributed to the trainees by senior scientists of the Institute. Senior Scientists Dr. Avinash Jain, Dr. Geeta Joshi, Dr. A.N. Arunkumar, Dr. S. Sarvanan and Dr. Pawan Kumar were prominent among others attended the valedictory function. Dr. Nidhi Mehta, ACTO compered the functions and extended vote of thanks.







List of Participants

S. No.	Name of Participant	Designation	Institute Name
1	Sh. D. Krishna Shashank	LDC	IFB, Hyderabad
2	Sh. K. Madhukannan	Store Keeper	IFGTB, Coimbatore
3	Smt. R. Janaki Devi	LDC	IFGTB, Coimbatore
4	Sh. G. Moulidharan	LDC	IFGTB, Coimbatore
5	Sh. T. Gopinath	LDC	IFGTB, Coimbatore
6	Sh. N. Chandrashekhar	ACTO, Store Officer	IWST, Bangaluru
7	Sh. Rajesh Kumar M.	Store Keeper	IWST, Bangaluru
8	Sh. G. Ravi Kumar	UDC	IWST, Balgaluru
9	Sh. Nawal Kishore Gupta	Assistant	TFRI, Jabalpur
10	Sh. Manoj Sharma	Assistant	TFRI, Jabalpur
11	Sh. Stanley Ajay Singh	Assistant	TFRI, Jabalpur
12	Sh. Manoj Kumar Bawne	UDC	TFRI, Jabalpur
13	Sh. Rajendra Kumar Bagde	UDC	FRC-SD, Chhindwara
14	Sh. Deepak Ranjan Anthony	UDC	TFRI, Jabalpur
15	Sh. Manish Kumar Sapkal	UDC	TFRI, Jabalpur
16	Sh. Anil Vishwakarma	LDC	TFRI, Jabalpur
17	Sh. Rakesh Kumar Vishwakarma	LDC	TFRI, Jabalpur
18	Sh. Arun Kumar Dagor	LDC	TFRI, Jabalpur
19	Sh. Sanjay Mishra	LDC	TFRI, Jabalpur
20	Smt. Neelu	STA	TFRI, Jabalpur