

निविदा दस्तावेज़
TENDER DOCUMENT
(Revised)

2024-2025



वर्षावनअनुसंधानसंस्थान
भारतीयवानिकीअनुसंधानएवंशिक्षापरिषद्
(पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय,
भारत सरकार के अधीन एक स्वायत्त परिषद्)
जोरहाट – 785010, असम

RAIN FOREST RESEARCH INSTITUTE
Indian Council of Forestry Research & Education
(An Autonomous body of Ministry of Environment,
Forest & Climate Change, Govt. of India)
Jorhat – 785010, Assam

निविदामूल्य:
Rs. 590.00

COST OF
TENDER
DOCUMENT:
Rs. 590.00
(NON-
REFUNDABLE &
NON-
TRANSFERABLE)

TENDER
FOR
LEASING
VACUUM
PRESSURE
IMPREGNATION
UNIT FOR
BAMBOO
PRESERVATIVE
TREATMENT

(RAIN FOREST RESEARCH INSTITUTE)
(Indian Council of Forestry Research & Education)
Jorhat, Assam

Tender No. 32/STR/2024/RFRI

Tenders are invited from reputed organization/firms/institutes etc which are interested in hiring Vacuum Pressure Impregnation Unit for Preservative Treatment of Bamboo.

For participation, Bidders/Tenderers may visit as per the Critical Date Sheet given below.

Events	Important date	Websites/ Other Sources/ Venue
Date of publishing tender	09.01.2025	https://icfre.org
	09.01.2025	News papers (for information)
Date of commencement of document download	09.01.2025	https://icfre.org
Date of commencement of bid submission	09.01.2025	Store Section, ICFRE-RFRI , Jorhat
Last date for submission of bid	05.02.2025, 17:00 hours	Store Section, ICFRE-RFRI , Jorhat
Opening of bids	06.02.2025, 11:30 hours	Store Section, ICFRE-RFRI , Jorhat

CONTENT OF TENDER PAPER

1. Particulars and Conditions of Leasing, Chapter- I
2. General Terms & Conditions of Contract, Chapter-II
3. Format of price bid, Annexure-I

प्रमुख, सुविधाएं एवं सेवाएं/
Head Facilities & Services
वर्षा वन अनुसंधान संस्थान/
Rain Forest Research Institute
जोरहाट/Jorhat, असम/Assam

Chapter- I

Particulars and Conditions of Leasing

ICFRE-Rain Forest Research Institute, Jorhat (Assam) has established one Vacuum Pressure Impregnation Unit for Preservative Treatment of Bamboo at its premises as a part of Technology Demonstration Centre with financial assistance of CAMPA. It has been decided to lease out this facility. Terms and conditions are given below for letting the facility on rent. Interested Parties who are involved in bamboo treatment and supply business may submit their willingness to the Director, ICFRE-RFRI, Jorhat (Assam):

1. Minimum User Charge Fee has been fixed as **Rs.25,000/- (Rupees Twenty-five thousand only)** plus GST@18% will be charged per month.
2. User Charge Fee has to be paid in the first week of the succeeding month in favour of Director, ICFRE-RFRI, Jorhat (Assam) through digital mode.
3. Electricity charge to be paid extra as per actual consumption. Separate Electronic Meter has been provided.
4. The Party can do maximum three shifts of treatment daily.
5. The Party has to deposit **Rs. 100,000/- (Rupees one lakh only)** as Security Deposit which is refundable without interest at the end of the Agreement Period. The Security Deposit will be forfeited if the Party causes intentional damage to the Unit or violates any of the Terms and Conditions of this Agreement.
6. The Party shall not be entitled to make any addition, alteration, modification or extension of the let out Unit without any prior consent in writing of the Director, ICFRE-RFRI, Jorhat (Assam).
7. The Party shall neither be entitled to sublet the said Unit to any other person nor shall part with possession thereof with any other person in any way and in any manner and violation of this clause shall render him liable to be evicted there from by the authority without any notice.
8. The Director, ICFRE-RFRI, Jorhat (Assam) shall have the right to enter into and visit the let-out Unit by himself or through his authorized representative for inspection of the let-out Unit any time during the period of tenancy.
9. ICFRE-RFRI, Jorhat will continue to use the premises of the Vacuum Pressure Impregnation Unit for Technology demonstration/for capacity building, as and when required.
10. In addition to the fees to be paid as mentioned above, the Party will also undertake to treat a few batches of bamboo poles supplied by the Institute whenever required for use without any charge being applied to the Institute.
11. The User Charge will be for a period of 12 months from the date of execution of the Agreement. Either party can give a notice of one month prior to termination of this agreement.
12. The Party will at its own cost maintain and repair the equipment in good and operating condition allowing for reasonable wear and tear. Such cost will include labour, material, parts and similar items.
13. Upon the expiry of 12months, if there is no default on the Party's part, the Party will have the option to renew the User period for a similar term, if acceptable to the ICFRE-RFRI.
14. If the above mentioned Terms and Conditions are acceptable, the Party has to sign on a Lease Agreement with the Institute on Rs. 100/- Stamp paper.

Chapter-II
General Terms and Conditions

1. Bids shall be submitted offline only at Store Section, ICFRE-RFRI, Jorhat. The tenders submitted by online modes like e-mail shall **NOT** be considered and no correspondence will be entertained in this matter.
2. Period of contract: The contract will be initially for a period of one year which may be extended further with mutual consent.
3. Tender Fee of **Rs.590/- (including GST)** must be in form of Demand Draft in favour of **Director RFRI** and **Bid Security of Rs.10,000/-** must be in the form of Demand Draft in favour of **Director RFRI Security Deposit**, Jorhat payable at Jorhat. Bidders registered under MSME/NSIC should submit a copy of their MSME/NSIC registration to claim the benefit of exemption from submitting Tender Fee.
4. **Hardcopies of Bid Security & Tender Fee must reach the Office of the Director, Rain Forest Research Institute, Jorhat, Assam-785010 on or before the last date.**
5. The Bid Security of the successful bidders will be released on submission of Performance Security of **Rs.1,00,000/- (Rupees one lakh only)** in form of Demand Draft in favour of **Director RFRI Security Deposit**, Jorhat.
6. The Bid Security of the unsuccessful bidders will be released after finalization of the tender within a period of 15 days without any interest.
7. **The bid security may be forfeited:**
 - a) If a bidder withdraws his bid during the period of bid validity.
 - b) In the case of a successful bidder, if the bidder fails:
 - i) To accept the lease and sign the agreement.
 - ii) To furnish Security Deposit.
8. The security deposit will be retained for the period of lease i.e. one year from the date of finalization of the Tender after which, the security deposit without any interest will be released within 3 months after expiry of the lease, subject to fulfillment of all the terms & conditions of the contract. In case, the lease is extended for a period as deemed fit by the Competent Authority, the security deposit will be released within 3 months of expiry of the extended period. The security deposit may be forfeited in full or partially if any deviation from the terms and conditions is found during the period of lease.
9. No request for transfer of any previous deposit of Bid Security or Security Deposit or Payment of any pending bill held by the Institute in respect of any previous work will be entertained.
10. Tenderer shall not be permitted to withdraw his/her offer or modify the terms and conditions thereof. In case the Tenderer fail to observe and comply with stipulation made herein or he/she/it backs out after quoting the rates, the aforesaid amount of Bid Security will be forfeited.

11. The Tenders without Tender Fee & Bid Security will be summarily rejected.
12. The firms which are registered with MSME or National Small Industries Corporation (NSIC) or Small Scale Industries (SSI) are exempted to submit the Bid Security/ Tender Fee. However, copy of registration must be provided along with technical bid.
13. No Claim shall lie against RFRI in respect of erosion in the value or interest on the amount of Bid Security.
14. One Tenderer/Bidder will submit only one tender document.
15. Tampering and modification of the Tender Form is strictly prohibited. In case any tender document is found to be tampered or modified in any manner, the tender will be rejected, the Bid Security will be forfeited and the Tenderer/ Bidder will be blacklisted.
16. Bids will be opened as per date/time of Critical Date Sheet. In case, tender opening date happens to be a holiday, the bid will be opened on the next working day.
17. The bidders have to upload the following documents in the portal.
 1. Original copy of Demand Draft of Rs.590/- submitted as Tender Fee.
 2. Original copy of Demand Draft of Rs.10,000/- submitted as Bid Security.
 3. Copy of PAN card.
 4. Copy of GST Registration.
 5. Copy of Address Proof of the bidder.
18. **Clarification of Bids:**
 - a. To assist in the examination, evaluation, comparison of the bids, and qualification of the Bidders, the Institute, at its discretion, may ask any Bidder for a clarification of its Bid. The Institute's request for clarification and the response shall be in writing by post/email/fax etc. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Institute shall not be considered. No change, including any voluntary increase or decrease, in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic typing errors noticed by the Institute in the Evaluation of the bids. If a Bidder does not provide clarifications of its bid by the date and time set in the Institute's request for clarification, its bid may be rejected.
 - b. The bids will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions, etc. as prescribed in the Bid Document. The bids are liable to be treated as non-responsive and will be rejected if bidder does not upload qualifying and technical documents as required in the Bid Document.
 - c. If during the preliminary examination, the Institute finds any minor infirmity and/or irregularity and/or non-conformity in a bid, the Director may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the bidders. Wherever necessary, the Institute will convey its observation on such 'minor' issues to the bidder asking the bidder to respond by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that bid may be ignored.
19. The Successful Tenderer have to enter into an agreement with the Institute after submission of Security Deposit. He/She/It have to bring a stamp paper of Rs 100/- for the agreement.

20. For any loss incurred, damages occurred liabilities arising out of the contract during the currency of this contract, the Institute, shall not be responsible and it shall be the sole responsibility of the bidder to make good the loss of goods.
21. In case the Successful Tenderer wishes to terminate the contract, he/ they shall intimate the same to RFRI by giving one-month notice stating the reason thereof.
22. The Successful Tenderer shall not allow or facilitate consumption of Alcohol/ Gutka/ Tobacco/ Cigarette/ Pan masala/ Bidi or any other intoxicant in the premises of the Institute by any of its employees. If any deviation is noticed for each such deviation penalty of Rs.1000/- shall be levied on the Contractor.
23. RFRI shall not be responsible financially or otherwise for any injury/ death to the any person in the course of their work in the VPIU unit. In case, compensation is awarded by the court of Law, it shall be the responsibility of the, to pay the same.
24. The bidder if in any manner defaults in the performance or in making good of any losses, damage or expenses or any part thereof, then it shall be lawful for the Institute to recover the loss.
25. If any disagreement or dispute arises between the bidder and the RFRI under any circumstances or in connection with the term & conditions, they shall make every effort to resolve the matter amicably by direct negotiation.
26. FORCE MAJEURE. Neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the party. Such acts shall include but not limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, Government regulation imposed after the implementation, communication line failure, earthquakes etc.
27. All disputes which may arise between the service provider and Institute will be referred to the arbitrator. Arbitrator will be appointed by the Director General, ICFRE. The applicable Arbitration procedure will be as per Arbitration and Conciliation Act, 1996, as amended from time to time.

प्रमुख, सुविधाएं एवं सेवाएं/
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Annexure-I
Format of Price Bid



RAIN FOREST RESEARCH INSTITUTE
(Indian Council of Forestry Research & Education)
P.O: Jorhat, P. Box-136, Jorhat, Assam

FINANCIAL BID

Tender No.: 32/STR/2024/RFRI/37

**Name of Work:- Tender for Leasing out Vacuum Pressure Impregnation
Unit for Preservative Treatment of Bamboo**

Name of Firm				
Sl. No.	Particulars	Quantity	Rate (in Rs.) per month incl all taxes, and charges	Amount in words
1	Vacuum Pressure Impregnation Unit	1 unit		

Note:

* Minimum User Charge Fee has been fixed as **Rs.29,500/- (Rupees twenty nine thousand & five hundred only)** per month including GST.

* The offered price should be more than or equal to **Rs.29,500/- (Rupees twenty nine thousand & five hundred only)**.