RECRUITMENT NOTICE
Advt. No. HFRI / 2020/1, dated 7th May, 2020

Applications are invited from eligible Indian citizens for filling up of the following posts in Himalayan Forest Research Institute, Shimla. These posts carry all India transfer liability in ICFRE Institutes/Centres. The detailed information (General Instructions, Application Form, Exam Scheme and Pattern etc) may be downloaded from our official website: http://hfri.icfre.org or http://www.icfre.org

<table>
<thead>
<tr>
<th>S N</th>
<th>Name of Post</th>
<th>Pay Scale</th>
<th>No. of Vacancy</th>
<th>UR</th>
<th>SC</th>
<th>ST</th>
<th>OBC</th>
<th>PH</th>
<th>Educational and other Qualifications</th>
<th>Age Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Technical Assistant (Field/Lab Research)</td>
<td>Level - 5 of 7th CPC Pay Matrix Pay Scale 29200-92300 (Pre-revised pay band-2, 5200-20200 + GP 2800)</td>
<td>01 01 - - - -</td>
<td>Bachelor degree in Science in the relevant field/ specialization or equivalent from recognized University.</td>
<td>Not below 21 years or exceeding 30 years.</td>
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<td>• There will be no age limit for the employees of the ICFRE for direct recruitment to this post i.e. (Technical Service Category-II)</td>
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<td>S N</td>
<td>Name of Post</td>
<td>Pay Scale</td>
<td>No. of Vacancy</td>
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<td>SC</td>
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<td>Educational and other Qualifications</td>
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<td>2</td>
<td>Forest Guard (05 Nos.)</td>
<td>Level -2 of 7th CPC</td>
<td>05</td>
<td>02</td>
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<td>12th Pass with science from Govt recognized Board.</td>
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<td>CPC Pay Matrix</td>
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<td><strong>Physical Standards:</strong></td>
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<td></td>
<td>Pay Scale 19900-63200</td>
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<td>Men:</td>
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<td>(Pre-revised pay band 5200-20200 + GP 1900)</td>
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<td>a) Walk: 25 kms in 4 hrs</td>
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<td>b) Height minimum 165 cms.</td>
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<td>Chest 79 cms without expansion and 84 cms with expansion.</td>
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<td><strong>Women:</strong></td>
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<td>a) Walk: 14 kms in 4 hrs</td>
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<td>b) Height minimum 150 cms.</td>
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<td>c) Chest 74 cms. without expansion and 79 cms. with expansion.</td>
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<td></td>
<td><em>(Physical standards in respect of Schedule Tribes men and women candidate will be relaxable upto 5 cms. In height &amp; 4 cems. Each in respect of chest without and with expansion)</em></td>
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<tr>
<td>3</td>
<td>Multi-Tasking Staff (MTS) (02 Nos.)</td>
<td>Level -1 of 7th CPC</td>
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<td>01</td>
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<td>10th standard pass certificate from recognized Board/recognized school.</td>
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<td>CPC Pay Matrix</td>
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<td><strong>Desirable:</strong></td>
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<td>Pay Scale 18000-56900</td>
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<td>03 years or more experience in relevant trade.</td>
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<td>(Pre-revised pay band-1, 5200-20200 + GP 1800</td>
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</table>

- Not below 18 years or exceeding 27 years.
- Upper age limit for SC candidates is 32 years and OBC candidates is 30 years.
- Age relaxation to departmental candidates and Government servants in accordance with the instructions or orders issued by the Government of India from time to time.

*(Physical standards in respect of Schedule Tribes men and women candidate will be relaxable upto 5 cems. In height & 4 cems. Each in respect of chest without and with expansion)*

- Not below 18 years or exceeding 27 years.
- Upper age limit for SC candidates is 32 years.
- Age relaxation up to 05 years will be allowed for the departmental candidates. Relaxable for government servants in accordance with the instructions or orders issued by the Government of India from time to time.

[

Director

HFRI SHIMLA

[Signature]

[Date: 13/08/2031]
### रोजगार सूचना
#### संख्या- एचएफआरआई/2020/1, दिनांक 05 मई, 2020

<table>
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<tr>
<th>क्रम</th>
<th>पद का नाम</th>
<th>वेतनमान</th>
<th>पद की संख्या</th>
<th>वर्ष</th>
<th>आयु</th>
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<tbody>
<tr>
<td>1</td>
<td>तकनीकी सहायक (फील्ड/लेब रिसर्च) (01)</td>
<td>वेतन लेवल-5, 7वां क्रेडीय वेतन आयोग अनुसार मूलवेतन ₹29200-92300</td>
<td>01</td>
<td>अनारक्षित</td>
<td>21-30 वर्ष</td>
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<tr>
<td>2</td>
<td>वनरक्षक (05)</td>
<td>वेतन लेवल-2, 7वां क्रेडीय वेतन आयोग अनुसार मूलवेतन ₹19900-63200</td>
<td>05</td>
<td>02 (अनारक्षित) 02 (अनु जाति) 01 (अन्य पिछड़ा वर्ग)</td>
<td>18-27 वर्ष 18-32 वर्ष 18-30 वर्ष</td>
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<tr>
<td>2</td>
<td>मल्टी-टास्किंग स्टाफ (एमटीएस) (02)</td>
<td>वेतन लेवल-1, सातवां क्रेडीय वेतन आयोग अनुसार मूलवेतन ₹18000-56900</td>
<td>02</td>
<td>01 (अनारक्षित) 01 (अनु जाति)</td>
<td>18-27 वर्ष 18-32 वर्ष</td>
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</tbody>
</table>

प्रारंभिक पत्र आवेदन प्रक्रिया पर (पासपोर्ट साइज़ की नवीनतम फोटो, शैक्षणिक योग्यता व अनुसूचित जाति, अनुसूचित अन्य पिछड़ा वर्ग से संबंधित आवश्यक कागजात/प्रमाणपत्रों की सत्यपूर्वक प्रदान की गई) दिनांक 15 जून, 2020 तक इस कार्यालय में अवश्य पहुंच जाने चाहिए। सभी दूरसंचार क्षेत्रों से आसाम, मेघालय, असमांचल प्रदेश, मिजोरम, मणिपुर, त्रिपुरा, नागालैंड, सिकिम, जमू और कश्मीर, लद्दाख, जिला छत्तीसगढ़-रायपुर और जिला चंडीगढ़ का पार्गी उपमंडल (हिमालय), अरुणाचल और निकटवर्ती श्रीलंका, लक्षद्वीप आदि के आवेदकों को आवेदन पत्र प्राप्ति की अंतिम तिथि 30 जून, 2020 होगी। उपरोक्त दर्शाई गई तिथियों के उपरांत किसी भी उम्रीयवाद के आवेदन पत्र स्वीकृत नहीं किये जाएंगे।

आवेदन पत्र डाक द्वारा व व्यवस्थित रूप से उपरोक्त दर्शाई गई तिथियों तक कार्यालय में अवश्य पहुंच जाने चाहिए। इस संबंध में किसी भी विलंब के लिए कार्यालय उत्तरदायी नहीं होगा तथा निर्धारित तिथि के उपरांत प्राप्त आवेदन पत्र पर विचार नहीं किया जायेगा। अधिक विवरण के लिए भारतीय वाणिज्य अनुसंधान एवं शिक्षा परिषद् (http://www.icfrent.org) और हिमालय वन अनुसंधान संस्थान (http://hfri.icfrent.org) की आधिकारिक वेबसाइट के recruitment section पर Log on करें।

(डॉ० शेर सिंह सामन्त) निदेशक
General Instructions:

i) Application form can be downloaded from website: http://hfri.icfre.org or http://www.icfre.org

ii) The application form can be typed on A4 size paper from the sample application form made available on the website.

iii) Wrong information, false/forged copy of certificates/documents may lead to the application getting rejected altogether.

iv) A Non-refundable application fee & processing fee (Rs. 200+ 100) of Rs. 300- is to be deposited by the candidates belonging to General and OBC categories. Rs. 100-(Processing Fee) only is to be deposited by the candidates belonging to SC/ST/PH (differently abled persons) candidates through Demand Draft of any Nationalized Bank drawn in favour of Director, HFRI payable at Shimla.

v) The Post is temporary in nature but likely to be made permanent.

vi) The Director, HFRI reserves right to increase or decrease the number of post or not to fill up any or the advertised post without assigning any reasons.

vii) Age relaxation will be allowed for the departmental candidates as per ICFRE Rules.

viii) In case of departmental candidate, it is mandatory to attach relevant service experience certificate (mentioning name, present designation/post, present pay level as per 7th CPC, present location/ office address, etc.) on official letter head from competent authority in the application form.

ix) The crucial date for determining the age limit shall be the last date of receipt of applications.

x) No interview will be conducted for advertised posts, however, physical fitness test will be conducted for the posts of Forest Guards.

xi) Only Indian citizens are eligible to apply.

xii) Only those candidates will be eligible for written examination, whose application(s) will be found in order after the necessary screening/ scrutiny.

xiii) Candidates must attach photocopies of certificates /documents (self attested) with the application form regarding the necessary qualifications along with category certificates etc. for the post. In absence of such documents, the application can be rejected straightaway.

xiv) One photograph should be affixed on the application form. However, the candidates are required to attach two additional identical photographs separately along with the application form, duly stapled on the first page of the filled in application form, with their name written in capital letters at the back side of the photographs.
xv) The applications complete in all respects should be sent to "The Head of Office, Recruitment Cell, Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla (HP)-171 013". Last date for receipt of application is 15th June, 2020. For the candidates residing in Union Territories of Jammu & Kashmir and Ladakh and Lahaul & Spiti District and Pangi sub division of Chamba District of Himachal Pradesh, Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Tripura, Nagaland, Sikkim, Andaman-Nicobar Islands and Lakshadweep the last date of receipt of application is 30th June, 2020. Application received after the prescribed last date will be rejected straightaway.

xvi) Unsigned/ incomplete applications in any respect and applications not as per the prescribed format are liable to be rejected and the onus of such rejection would be on the candidate.

xvii) Govt. servants applying for the above post should forward their applications" Through Proper Channel" and should enclose "No Objection Certificate" issued by their Appointing Authority. The forwarding authority should ensure that in the event of selection of the officials, he should be in a position to relieve the official within the time specified in the offer of appointment.

xviii) Candidates should superscribe the words "APPLICATION FOR THE POSTS OF TECHNICAL ASSISTANT or FOREST GUARD or MULTI-TASKING STAFF (MTS)" as the case may be, on the top of the envelope. The institute shall not be responsible for any postal delay or loss during the postal transit in a normal course.

xix) The candidates selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Govt. of India w.e.f. 01-01-2004.

xx) The mere fact that candidate has been called for written examination does not imply that his candidature has been finally cleared by HFRI. The candidate must note that if his ineligibility is detected at any stage before or after the written examination and typing test or if the conditions prescribed in the Rules and Instructions given in the Advertisement or any other additional information/documents called for at any stage are not complied with, within the time specified therein, his/her candidature will be liable for cancellation. The HFRI will not be responsible for cancellation of candidature on this account.

xxi) Canvassing in any form for/ by the applicant shall not be entertained.

xxii) Legal disputes, if any, shall be subject to the jurisdiction of the competent Courts at Shimla, Himachal Pradesh.

[Signature]
DIRECTOR
HFRI SHIMLA
### EXAM SCHEME AND PATTERN FOR THE POST OF TECHNICIAN, FOREST GUARD AND MULTI TASKING STAFF (MTS)

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of Post</th>
<th>Pattern of Examination</th>
<th>Max. Marks (MCQ)</th>
<th>Qualifying Cutoff Marks %age</th>
<th>Duration</th>
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</thead>
</table>
| 1     | Technical Assistant (Field/Lab Research)  | Bachelor degree in Science in relevant field  
   i) General Awareness & Reasoning – 20 Marks  
   ii) English & General Science – 20 Marks  
   iii) Arithmetic – 20 Marks  
   iv) Relevant Subject * – 40 Marks  
   (*Botany, Zoology, Forestry and Agriculture) | 100 Marks | 50 | 03 hours |
| 2     | Forest Guard                              | 12th Pass with Science from recognized Board.  
    i) Basic Science related to forestry – 25 Marks  
    ii) Arithmetic and Reasoning – 40 Marks  
    iii) General Awareness – 25 Marks  
    iv) General English – 10 Marks | 100 Marks | 50 (UR) | 02 hours |
| 3     | MTS (02 Nos.)                             | 10th Level (Matriculation)  
   i) General Intelligence & Reasoning – 25 Marks  
   ii) General Awareness – 25 Marks  
   iii) Numerical Aptitude – 25 Marks  
   iv) General English – 25 Marks | 100 Marks | 50 (UR) | 02 hours |

**Note:**
1. Each correct answer will carry one mark. 1/3rd Mark for Technical Assistant (at Sr. No. 1) and 1/4th Mark for FG & MTS (at Sr. No. 2 and 3) will be deducted for each incorrect/wrong answer.
2. For the posts at Sr. No. 1 & 3, candidates shall be selected on the highest merit based on written examination only.
3. Five times of number of vacancies for the posts at Sl. No. 2 will be called for physical test shortlisted from the merit list of written examination. Physical test will be of qualifying nature and final merit list will be prepared after physical test for the posts.
4. In case of equal marks/tie up marks in the written examination, the merit will be decided based on the ranking in the various sub-sections in progressive order. For example, Sub-section (i) will have higher priority than sub-section (ii) and so on. In the event of all equality, older candidates shall be placed at higher merit as per their Date of Birth.
APPLICATION FORM

1. Post Applied

2. Amount of application/processing fee & Bank Draft No. dated ₹_

3. Full Name (In Block letters) ___________________________

4. Father’s/ Husband’s Name ___________________________

5. Correspondence Address with Pin code (in Block letter) Mobile/ Phone Number with STD code, if any.

6. Permanent Address with Pin code (in Block letters) Mobile/ Phone Number with STD code, if any.

7. Category to which belong:] (If SC/ST/OBC or other, please attach self attested Photostat copy of related Certificate).

8. Sex Male ___________ Female ___________

9. a) Date of Birth Date_______ Month_______ Year_______

  b) Age as on the last date of receipt of application i.e. as on ________________

10. Whether age relaxation claimed, if so indicate Category

11. Whether exemption of fee claimed if so, indicate category.

12. Educational Qualification (Please attached self attested Photostat copy of certificates and mark sheets.

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<tr>
<th>Sl. No</th>
<th>Examination Passed (Tenth onwards)</th>
<th>Name of Board/ University</th>
<th>Month &amp; Year of Passing</th>
<th>Subjects</th>
<th>Marks Obtained Total Marks</th>
<th>Percentage of Marks</th>
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13. Experience

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<th>Name of Employer</th>
<th>Period</th>
<th>Pay Scale</th>
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<td>From</td>
<td>To</td>
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14. Whether the candidate is under any contractual obligation to serve Central/ State Govt./ any other Public Sector Undertakings or Autonomous body and if so, give details (Attach NOC, if applicable)

15. List of Documents attached:

1.
2.
3.
DECLARATION
I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / application is liable to be cancelled/ terminated.

PLACE

DATE

Signature of Candidate
Name of the Applicant

Remarks of the forwarding Authority (in case of Govt. Employees):
Certified that
i) The particulars furnished by Sh./ Smt. ________ are correct
ii) There is no vigilance /disciplinary case either pending or contemplated against him/ her
iii) Integrity of the applicant is certified
iv) Photocopies of the up-to-date ACRs attested by an officer not below the Rank of an Under Secretary to the Government of India are enclosed.

(Signature of Head of the Department/
Forwarding Authority)

Date :

Name ____________
Department ____________
Telephone / (Fax No.) ____________