

आर. अरुण कुमार, भा०व०से०  
R.Arun Kumar, I.F.S.  
सचिव  
Secretary



Phone : 0135-2758614(O)  
FAX No. - 0135-2750298  
E-Mail : [sec-icfre@gov.in](mailto:sec-icfre@gov.in)  
[sec@icfre.org](mailto:sec@icfre.org)

भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्  
INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION

(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की एक स्वायत्त परिषद्)  
(An Autonomous Body of the Ministry of Environment, Forests and Climate Change, Govt. of India)

डाकघर : न्यू फॉरेस्ट, देहरादून - 248006 (उत्तराखण्ड)  
P.O. New Forest, Dehradun - 248 006 (Uttarakhand)

No.32-22/2014-ICFRE

Dated the १५ May 2023

To

1. The Secretary to the Govt. of India, MoEF&CC, New Delhi.
1. The Comptroller and Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi.
2. All Directors of ICFRE Institutes/Centres.
3. All DDGs, ICFRE.
4. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.
5. The Controller General of Accounts, Govt. of India, Ministry of Finance, Department of Expenditure, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Delhi.
6. The Principal Accountant General (Audit) of State/ UTs Govt., Khan Market, New Delhi.
7. The Principal Controller of Defence Accounts (Air Force), 107 Rajpur Road, Dehradun.
8. The President, Institute of Chartered Accountant of India, ICAI Bhawan, Post Box No.7100, Indraprastha Marg, New Delhi - 110002.
9. The Chairperson, CBDT, Ministry of Finance, Government of India
10. The Dy. Comptroller and Auditor General HR, IR and Coordination, o/o C&AD of India, Deen Dayal Upadhyay Marg, New Delhi - 110124
11. The Member Finance, Railway Board, Ministry of Railways, Rail Bhawan, New Delhi
12. The Cadre Controlling Authorities of IA&AS, IRS, ICAS, IDAS and IRAS.
13. The Director, DoPT with the request for wider publicity of the vacancy circular and also for posting the same on its website.

**Sub:- Filling up three (3) posts of Accounts Officer (01 each at ICFRE-AFRI, Jodhpur, ICFRE-IFGTB, Coimbatore and ICFRE-FRI Dehradun) - extension of date for inviting applications thereof - regarding**

Sir,

Kindly refer this office advertisement dated 27.03.2023 inviting application for filling up three (3) posts of Accounts Officer in Pay Level 8 of 7<sup>th</sup> CPC (01 each at ICFRE- AFRI, Jodhpur, ICFRE-IFGTB, Coimbatore and ICFRE- FRI Dehradun) on deputation basis up to 10.05.2023.


In this regard, it is intimated that the last date of inviting application which was **10.05.2023** is now extended up to **31.05.2023**. It is therefore requested that the applications of eligible candidates, who are willing to join this organization on deputation and fulfilling prescribed eligibility criteria of the above posts, may kindly be forwarded along with their bio-data, attested photo copies of ACRs for the last five years and vigilance clearance report to the Secretary, Indian Council of Forestry Research and Education, P.O. New Forest, Dehra Dun - 248006.

The other terms and condition of the advertisement is same as advertised vide dated 27.03.2023  
(copy enclosed).

Advertisements for above post is also available at ICFRE website [www.icfre.org](http://www.icfre.org)

Encl : As above.

Yours faithfully,



( R.Arun Kumar )

Secretary, ICFRE

✓  
**Copy to:** In-charge, IT Division, ICFRE. Please arrange to upload the enclosed circular on ICFRE website under intimation to this office at the earliest. The advertisement may also be got posted on National Carrier Service Portal of GoI for wider publicity.

# INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION (ICFRE), DEHRADUN

## Advt. No. 01/Accounts Officer/2023-ICFRE

Indian Council of Forestry Research and Education (ICFRE), an autonomous body of the Ministry of Environment, Forest & Climate Change, Govt. of India, invites application from amongst the eligible officers under Central Government/ State Government/ Public Sector undertakings/ Autonomous bodies/ Statutory organizations for filling up three (3) posts of Accounts Officer (01 each at ICFRE- AFRI, Jodhpur, ICFRE- IFGTB, Coimbatore and ICFRE- FRI, Dehradun) on deputation including short term contract in the Pay Level 8 of 7<sup>th</sup> CPC Pay Matrix plus usual allowances as admissible under rules in ICFRE.

**(A) Eligibility:**

Officers of Central Government / Autonomous Bodies / Public Sector Undertakings possessing Bachelor Degree from a recognized University and holding analogous posts.

OR

Section Officer working in the pay scale at Level-7 of 7<sup>th</sup> CPC Pay Matrix having 02 years regular service and experience of 02 years of Accounting work and having certificate from Institute of Secretariat Training and Management (ISTM)

OR

Having knowledge of cash & account with a certificate from Institute of Secretariat Training and Management (ISTM) in this regard and 06 year regular service in the pay scale at Level-6 of 7<sup>th</sup> CPC Pay Matrix.

**(B) Tenure:-**

The tenure shall ordinarily be 3 years or till superannuation, whichever is earlier. The tenure is, however, liable to be terminable at an earlier date or extendable at the discretion of appointing authority/cadre controlling authority.

**(C) General Instructions:**

1. Applications with complete bio-data together with a fee of Rs.500/- (Rupees Five hundred only) in the form of Demand Draft drawn in favour of **the Accounts Officer, ICFRE payable at Dehra Dun** should reach the office of the Secretary, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun - 248006 on or before **10.05.2023**.
2. Application and the envelope should be superscribed as "**Application for the post of Accounts Officer- 2023**". Applications incomplete in any respect shall be summarily rejected.
3. In no case the Council will be responsible for non-receipt of application or any delay in receipt thereof on any account whatsoever. No application received after the stipulated last date will be entertained under any circumstances and all the late applications will be summarily rejected.
4. The candidate must submit their application through proper channel. The concerned department/organization should enclose vigilance clearance report and Annual Confidential Reports of the officer for the last five years while forwarding the applications of the candidates. However, an advance copy can be submitted along with the prescribed fee.
5. The Council reserves the right to relax the qualifications/experience in case of exceptionally qualified and meritorious candidates.
6. The Council reserves the right not to fill up the vacancy advertised if the circumstances so warrant in the interest of the Council.

Secretary, ICFRE

**PROFORMA FOR APPLICATION FOR THE POST OF ACCOUNTS OFFICER**

1. Name (in block letters)  
 Last Name: \_\_\_\_\_  
 First Name: \_\_\_\_\_  
 Middle Name: \_\_\_\_\_
2. Post applied for (i.e., AO-AFRI or AO-IFGTB or AO FRI) \_\_\_\_\_
3. Date of appointment & post currently held with pay scale: \_\_\_\_\_
4. Date of Birth (in Christian era): \_\_\_\_\_
5. Father's Name/Husband's Name: \_\_\_\_\_
6. Address for correspondence:  
 (in block letters with Pin Code) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Contact No.: ..... E-mail ID: \_\_\_\_\_
8. Educational Qualifications:
9. Details of past service (Chronologically from present position backwards):

Name of employer	Full address of employer	Post held (with pay scale)	Period	
			From	To

10. Details of related professional training courses (attach copies of certificates) :
11. Date of retirement under the rules of the Central/State Government/Organization:-----
12. Any other information:
13. Bank Draft No. with date and amount:

Place: \_\_\_\_\_ (Signature of the candidate)  
 Date: \_\_\_\_\_